



Internal Quality Assurance Cell

J. K. College Purulia, PIN – 723101

Date: 31/07/2023

NOTICE

Dear Members,

This is to notify that an IQAC meeting will be held on 3rd August 23 at 1:00 p.m. in the Principal's chamber to discuss the following agenda:

1. To place some CAS cases and resolve accordingly
2. To discuss some development related issues
3. Miscellaneous

All members are requested to attend the meeting positively and in time.

Dr. K. Tah, Secretary Teachers' Council and Dr. Sudipto Banerjee, Convener, Career counselling and Placement Cell, are also requested to kindly attend the meeting.

Thanking you,

Dr. A. K. Agarwal

Co-ordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 03.08.2023

Resolutions adopted in the Emergent IQAC Meeting held on 25th February, 2023:

- 1) The Principal presided over the meeting.
- 2) The coordinator informed the house that four CAS related files have been submitted by the following members of our faculty for their possible promotion
The list of incumbents are:
 - a. Dr. Dipanwita Das (Stage I to Stage II)
 - b. Dr. Sudipto Banerjee (Stage I tom Stage II)
 - c. Sri Bubai Das (Stage I tom Stage II)
 - d. Sri Bamapada Bouri (Stage I tom Stage II)
- 3) It has been brought to the notice of the house that CAS promotions of some more faculty members fall due within a very short period of time from the date of this meeting. The coordinator has been requested to post a general notice to the TC group requesting all such incumbents to submit their CAS files by 14/08/2023 for further processing.
- 4) The coordinator informed the house that Mahindra and Mahindra has approached the college with a proposal of conducting the 2nd phase of their free training programme cum add-on course on “life skill and soft skill”. They are willing to conduct the training programme for a week. The trainees have to attend each training class from 10 A.M to 5.00 P.M. every day. The programme will be open only to the outgoing female students (SEM-VI UG & SEM-IV PG) of the college. The company will bear the charges of conducting this programme from their CSR grant. The students who will actively participate in this training will be issued a certificate allowing them to attend a job fair conducted by Mahindra and Mahindra in collaboration with Wipro, Tech Mahindra etc. Based on our previous experience, the house approved the proposal.
- 5) The house requested the Coordinator of the Training and Placement Cell to take initiative for a possible hike in the initial offering to the students by the hiring institutions. Job-oriented add-on courses may be introduced if the cell thinks so.

The meeting ended with a vote of thanks to the chair.

Dr. A. K. Agarwal,

Co-ordinator, IQAC, J. K. College Purulia



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Date: 24/08/2023

NOTICE

This is to notify that an IQAC meeting will be held on 29th August 2023 at 1:00 p.m. in the Principal's chamber to discuss the following agenda:

1. To finalize CAS proposals and resolve accordingly
2. To discuss and arrange a workshop as a faculty development program on “Career Advancement”.
3. Miscellaneous

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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MINUTES OF THE IQAC MEETING HELD ON 29.08.2023

Resolutions adopted in the IQAC Meeting held on 29th August, 2023:

1. The Principal presided over the meeting.
2. The coordinator informed the house that after due modifications the files for CAS of the following 8 teachers should be forwarded for promotion.
 - a. Smt. Arpita Das (Stage III to IV)
 - b. Dipanwita Das (Stage I to II)
 - c. Bubai Das (Stage I to II)
 - d. Basana Das (Stage I to II)
 - e. Sudipto Banerjee (Stage I to II)
 - f. Gopal Dutta (Stage I to II)
 - g. Mir Saheb Ansary (Stage I to II)
 - h. Bamapada Bouri (Stage I to II)
3. The house resolved that a workshop on faculty development program on Career Advancement would be organized by the IQAC on 04/09/2023.
4. The house resolved that feedback from all the stakeholders for the session 2023-24 should be collected and for the same google forms to be distributed at the earliest.

The meeting ended with a vote of thanks to the chair.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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Date: 07/10/2023

NOTICE

This is to notify that an IQAC meeting will be held on 16th October, 2023 at 1:00 p.m. in the Principal's chamber to discuss the following agenda:

1. First joint activity with Asutosh College, Kolkata.
2. To arrange workshops on “Research Methodology” and “IPR”.
3. Miscellaneous

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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MINUTES OF THE IQAC MEETING HELD ON 16.10.2023

Resolutions adopted in the IQAC Meeting held on 16th October, 2023:

1. The Principal presided over the meeting.
2. The coordinator informed the house that we have successfully conducted the faculty development program on “Career Advancement” and the first joint activity under MoU with Asutosh College, Kolkata. Dr. Reema Roy, Dept. of Journalism and Mass Communication, Asutosh College, delivered a speech on “Emergence of Media 5th estate.”
3. The house resolved that a workshop on NEP-2020 and SKBU syllabus structure will be organized as soon as possible. It was further resolved that Dr. Tushar Kanti Das, Assistant Professor, Dept. of Mathematics will conduct the workshop.
4. The workshops on “Research Methodology” and “IPR” will be conducted at the earliest.

The meeting ended with a vote of thanks to the chair.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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Date: 12/01/2024

NOTICE

This is to notify that an emergent IQAC meeting will be held on 13th January, 2024 at 1:00 p.m. in the Principal's chamber to discuss the following agenda:

1. Submission of AQAR 2022-23.
2. Miscellaneous

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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MINUTES OF THE IQAC MEETING HELD ON 13.01.2024

Resolutions adopted in the emergent IQAC Meeting held on 13th January, 2024:

1. The Principal presided over the meeting.
2. The coordinator informed the house about the current status of AQAR 2022-23. He pointed out that some of the criteria are still under review of AQAR 2022-23 team. Some of the Qualitative Matrices need to be rewritten. The coordinator requested the principal to expedite the completion of the annual report 2022-23 which is required for submission of AQAR 2022-23. The Principal assured the house that he would look after all the points raised here at the earliest.
3. The Coordinator also informed the house that the proposed workshop on NEP-2020 and SKBU syllabus structure was organized successfully by Sri Tushar Kanti Das, Assistant Professor, Dept. of Mathematics on 04/01/2024.
4. The house was noted that the proposed workshops on “Research Methodology” was successfully conducted by Dr. Partha P. Saha and Dr. Anirban Panda on 29/11/2023 and the talk on the “IPR” was delivered by Dr. Sujit Ghosh on 05/01/2024 with enthusiastic participation of the faculty as well as the students.

The meeting ended with a vote of thanks to the chair.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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Date: 09/02/2024

NOTICE

This is to notify that an emergent IQAC meeting will be held on 10th February, 2024 at 11:00 a.m. in the Principal's chamber to discuss the following agenda:

1. All-staff meeting with our college Administrator (SDO, Purulia).
2. Proposal for new Add-On courses.
3. Miscellaneous

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



Internal Quality Assurance Cell

J. K. College Purulia, PIN – 723101

MINUTES OF THE EMERGENT IQAC MEETING HELD ON 10.02.2024

Resolutions adopted in the emergent IQAC Meeting held on 10th February, 2024:

1. The Principal presided over the meeting.
2. The Principal informed the house that a closed door meeting of all the staff members with our administrator SDO, Purulia will be held today at 3:30 pm. The Principal requested the IQAC Coordinator to brief the present academic and financial situation of the college.
3. The house proposed that immediate release of grants for some urgent developmental activities like procurement of Lab chemicals, maintenance of instruments, etc. is the need of the hour. Thereby, the Principal is requested to convey this message to the administrator.
4. The coordinator informed the house that Dept. of Geography, Dept. of Economics, Dept. of Botany and the Student Activity Cell have submitted proposals/brochures for new add-on courses. It was unanimously resolved that the new courses will be introduced as early as possible.

The meeting ended with a vote of thanks to the chair.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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Date: 16/02/2024

NOTICE

This is to notify that an IQAC meeting will be held on 26th February, 2024 at 3:00 p.m. in the Principal's chamber to discuss the following agenda:

1. Submission of AQAR 2022-23.
2. Seminar of Gender Equity Cell.
3. Publication of Pigments (Vol 4).
4. New NAAC reforms.
3. Miscellaneous.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC



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MINUTES OF THE IQAC MEETING HELD ON 26.02.2024

Resolutions adopted in the IQAC Meeting held on 26th February, 2024:

1. The Principal presided over the meeting.
2. The Coordinator informed the house that the final submission of AQAR 2022-23 would require some time to fine tune it.
3. Resolved that a seminar on Gender Equality will be conducted soon and for conducting this, the Gender Equity Cell would be requested to take the necessary steps.
4. The Coordinator, who is also the Head, Department of English, informed the house that the Department of English had taken the initiative to publish the fourth volume of the departmental digital journal “Pigments”.
5. Dr. Anirban Panda informed the house that there would be significant modifications in the format of NAAC evaluation as per NEP 2020.

The meeting ended with a vote of thanks to the chair.

With kind regards,

Dr. A. K. Agarwal,
Co-ordinator, IQAC