



Internal Quality Assurance Cell

J. K. College Purulia, PIN – 723101

Date: 22/11/2021

NOTICE

Dear Members,

You all requested to attend an urgent IQAC meeting on 24th November, 2021 at 1:30 p.m. in the Principal's chamber to discuss the following agenda:

- 1) Online Induction Programme of the two newly introduced Add-on Courses,
- 2) AQAR 2020-21.
- 3) Online Christmas celebration, 2021
- 4) Miscellaneous.

Dr. K. Tah, Secretary Teachers' Council and all Convenors of AQAR sub-committees are also requested to kindly attend the meeting.

Thanking you,

Dr. Ashoke Kumar Agrawal,
Coordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 24.11.2021

Resolutions adopted on the IQAC Meeting held on 24th November, 2021:

1. The principal presided over the meeting.
2. The resolutions adopted on the last IQAC meeting was read out and confirmed.
3. The coordinator informed the house that a joint online induction programme of the two newly introduced Add-on courses, “Better –Your –English” and “Computational Sciences” will be held on 14/12/2021 at 6.00 p.m. The coordinator requested all IQAC members, the teachers conducting these two courses and all student participants to join this induction programme.
4. The coordinator stated that the students of the Department of English wanted to celebrate Christmas 2021 digitally. The house welcomed this proposal.
5. All convenors of the AQAR team, 2021 informed the house that preparation of the said AQAR was going on, and they sought cooperation of all members in this regard.

With nothing else to discuss, the meeting ended with vote of thanks to the chair.

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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Date: 03/01/2022

NOTICE

Dear members,

A meeting of the IQAC will be held off line in IQAC room on 6th January at 12:00 noon to discuss the following agenda:

1. To discuss about submission of AQAR 2020-21
2. To discuss about some CAS related issues.
3. To discuss about development related initiatives
4. Miscellaneous

All members are requested to positively attend the meeting.

With kind regards,

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 06.01.2022

Resolutions adopted in the meeting held online on 06.01.2022:

1. The principal presided over the meeting.
2. The resolutions adopted on the last IQAC meeting was read out and confirmed. The induction programmes of the two newly added Add-on courses & online celebration of Christmas 2021 were successfully done.
3. Discussion about submission of AQAR 2020-21 was done in detail. All coordinators/ Head of the Departments/ IQAC members were requested to submit the remaining required data within a week.
4. Regarding CAS Promotions it was resolved that all incumbents (Sri. Mantu Barai, Sri Binay Das, Dr. Anirban Panda, Dr. Rimi Ray, Dr. Subhrajyoti Das, Sri Rajesh Kerketta, Dr. Arpita Das, Dr. Paramita Dutta) whose promotions are due will be requested to submit all corrected data as per requirement latest by 11/01/2022.
5. **Development related initiatives:**
 - a. Members suggested that the Mentors be requested to involve their respective mentees in active research projects and should encourage them to participate in national/ international seminars/ webinars.
 - b. The college should actively mobilize funds from Govt. and Non-Government Agencies.
 - c. New add-on courses on “Value-Education”, “Legal Literacy”, IT Facility, GST Tally, etc. may be introduced.
 - d. A proposal should be submitted to the Purulia Zilla Parisad for construction of an additional washroom in the campus.
 - e. Members suggested that the College Indoor Sports Training Hall should be upgraded to an auditorium and may be used as a source of earning. Dr. A. K. Agarwal on behalf of “Tulsiram Institute of Education & Culture” (Trust) promised to give Rs. 1.00 Lakh for the renovation of the Indoor Sports Training Hall. The house applauded this benevolent proposal.
 - f. It was unanimously decided that the college will take every possible step to celebrate with due solemnity the 75th College Foundation Day due on 22nd July 2022.

The meeting ended with vote of thanks to the chair.

Dr. Ashoke Kumar Agrawal,
Co-ordinator, IQAC, J. K. College Purulia



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Date: 08/02/2022

NOTICE

Dear Members,

A meeting of the IQAC will be held on offline mode on Friday, 11th February, 2022, at 1 P.M. to discuss the following agenda,

1. To forward the CAS related files for promotion
2. To discuss about felicitation program & prize distribution ceremony
3. To discuss about AQAR 20-21
4. To place the action taken report prepared from the feedback received from different stakeholders.
5. Miscellaneous

All members are requested to positively attend in time.

Thanking you,

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 11.02.2022

Principal Dr Shantanu Chattopadhyay presided over the meeting.

1. The coordinator informed the house that a total of eight CAS related files have been submitted by the following incumbents for further processing:

- a. Names of the incumbents (Stage 2- Stage 3):1) Dr. Anirban Panda, 2) Sri Mantu Barai, 3) Dr. Arpita Das.
- b. Names of the incumbents (Stage 1- Stage 2):1) Dr. Rajesh Kerketta, 2) Dr. Rimi Roy, 3) Dr. Binoy Das, 4) Dr. Subhrajyoti Das, 5) Dr. Paramita Datta.

It was unanimously decided that the files should be checked by an experienced team of teachers before further processing. The team will submit their findings to IQAC and will accordingly inform the incumbents.

2. It was suggested that a felicitation programme may be organized to felicitate a few distinguished alumni as well as a few existing faculty members for their remarkable contribution in various fields such as “research”, social service, etc., for overall development of the college.

IQAC has also requested the Principal to organize prize distribution ceremony at an earlier date for the students’ performance in Winter Fest, Summer Fest, and Book Review, Students’ Week. It was also resolved that Ms. Anju Dhibor, NSS volunteer, be felicitated for participating in the Republic Day Parade, 2022, in New Delhi.

The house requested the Principal to make a list of distinguished alumni available for a possible felicitation programme of the notable alumni in near future.

3. The coordinator informed the house that IQAC still requires some data from various departments and individual faculty members for completion of the AQAR 2020-2021. All coordinators/ Head of the Departments/ IQAC members were requested to submit the remaining required data at the earliest.

4. The coordinator placed before the house the Action-Taken Report on the basis of the feedbacks received from different stakeholders. It was unanimously accepted and the Principal was requested to take the necessary action.



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5. Miscellaneous

- a. A Proposal of a NAAC sponsored seminar on “Role of IQAC in Quality Enhancement” was discussed and the Principal was requested to do the needful.
- b. The coordinator informed the house that a student of the English Department, Sayandeep Das, has established himself as an entrepreneur. The coordinator requested the Principal to consider the pros and cons of organizing a student seminar by Mr. Das for motivating the other students for such venture.

The meeting ended with vote of thanks to the chair.

Dr. Ashoke Kumar Agrawal,
Co-ordinator, IQAC, J. K. College Purulia



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Date: 01/04/2022

NOTICE

Dear members,

A meeting of IQAC will be held on 07/04/2022 at 12:10 p.m. to discuss the following agenda

1. Expressing condolence over the sad demise of one of our IQAC members, Dr. Sukumar Mitra, M. G. College, Lalpur,
2. Status of CAS file of Mrs. Tanushree Sen, Department of Chemistry and other CAS files submitted previously.
3. Introduction of a training/Add-on course proposed by Mr. Santanu Banerjee on Soft-Skill and Life-Skill Development especially designed for undergraduate students.
4. Miscellaneous

All members are requested to positively attend in time.

Thanking you,

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 07.04.2022

Principal Dr Shantanu Chattopadhyay presided over the meeting.

All members of the IQAC, J. K. College Purulia expressed their deep condolences over the sad demise of one of their external IQAC members, Dr. Sukumar Mitra of M. G. College, Lalpur. Members kept two minutes of silence for the peace of the departed soul.

The Principal informed the house that Dr. Tanushree Sen, Department of Chemistry, has submitted her CAS related file for her promotion from Stage 3 to Stage 4. It was unanimously decided that the file should be checked by an experienced team of Associate Professors before further processing. The team will submit their findings to IQAC and subsequently, the Principal will inform the incumbent.

The CAS related files (previously submitted) of the following incumbents:

- a) Names of the incumbents (Stage 2- Stage 3):1) Dr. Anirban Panda, 2) Sri Mantu Barai, 3) Dr. Arpita Das.
- b) Names of the incumbents (Stage 1- Stage 2):1) Dr. Rajesh Kerketta, 2) Dr. Rimi Roy, 3) Dr. Binoy Das, 4) Dr. Subhrajyoti Das, 5) Dr. Paramita Datta.

were found in order for promotion.

The coordinator placed before the house a proposal given by Mr. Santanu Banerjee, proprietor of **S2-LINK TRAINING, DEVELOPMENT & PLACEMENT ACADEMY, Purulia**. As a spokesperson of his company, Mr. Banerjee has expressed his willingness in introducing a training course for our students. The course will focus on life-skill, soft-skill, corporate communicative skills etc., which is expected to be beneficial for our students in their future endeavour. The house resolved that Mr. Banerjee be invited to give an open demonstration before our faculty members as well as students. Depending on the outcome of this technical presentation, further action will be taken.

The house decided that we are going to celebrate Earth Day 2022 by way of an exhibition of relevant posters drawn by our students. All these posters (on full size art papers) will be displayed on 22nd of April, the Earth Day, in the Activity Room.

With nothing else to discuss, the meeting ended with vote of thanks to the chair.

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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Date: 14/07/2022

NOTICE

Dear Members,

You are requested to kindly attend an important IQAC meeting on 14th July 2022 in the Principal's chamber at 12:30 p.m. to discuss the following:

1. 75th foundation Day celebration
2. Different development activities
3. Miscellaneous

Dr. Ashoke Kumar Agrawal,

Co-ordinator, IQAC, J. K. College Purulia



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MINUTES OF THE IQAC MEETING HELD ON 14.07.2022

Resolutions adopted in the meeting held online on 14.07.2022:

1. The principal presided over the meeting.
2. The resolutions adopted on the last IQAC meeting was read out and confirmed.
3. The detail IQAC report, 2021-2022 to be presented on the College Foundation Day was discussed and approved.
4. The following plans of action were finalized for the next academic year:
 - a. To organize a seminar/ workshop on NEP 2020 and decide on the course of action to be implemented in the college.
 - b. To organize various seminars with eminent resource persons.
 - c. To introduce Add-on courses on soft-skills & life-skills and other employment generating areas.
 - d. To focus on intense career counselling and campus placement.
 - e. To organize a large scale Alumni Meet for better bonding and development of the college.
 - f. To celebrate the completion of 75th year of college foundation with proper grandeur.
 - g. To remodel college indoor sports training hall so that it can be used also as an auditorium.
 - h. To explore the possibilities of revenue generation.
 - i. To include all learners in various projects.

Thanking every one present, the meeting ended here.

Dr. Ashoke Kumar Agrawal,
Co-ordinator, IQAC, J. K. College Purulia