

Notice Inviting E-Tender

Name of work : Setting up Virtual Classroom

Ref. No. : NIT 5/JKC of 2016-17

Date : 02/12/2016

1. Invitation for Bids

1.1 J. K. College, Purulia intends to procure virtual classroom, the tentative quantity of the required items along with technical configuration of each item are mentioned at Annexure -I separately. J. K. College is looking for interested bidders who have experience in supplying and installing above type of IT items.

1.2 Bidders are advised to study all technical and financial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the Bidder's risk and may result in the rejection of the bid.

1.3 Intending bidder may download the tender documents from the website <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

1.4 Earnest Money:-

Cost of tender document and earnest Money may be remitted through Bank Draft / Pay Order issued from any Nationalized Bank to be drawn in favour of the **Principal J.K.College,Purulia**. The original part of submission of EMD (Earnest Money Deposit) should be submitted physically to **office of the Principal J.K.College,Purulia**, under sealed cover as per schedule time. The scanned copy of the above Bank Draft/Pay Order to be submitted online as per scheduled time.

The earnest money of the successful tendered (being converted to security deposit) deposited, will remain under the custody of the department till satisfactory completion of the work in full including extended quantity if ordered for. Besides this, necessary percentages shall be deducted from the progressive tenders so as to make it 10% (Ten percent) of the value of work billed for.

The Earnest Money of the unsuccessful Tenderer (s) will be refunded from **the office of the Principal J.K.College,Purulia** after He/She/They is/are to apply for the same, giving the reference of the Work, NIT No., date of Tender etc.

In case of re-tender no E.M.D is required for the tenderer who responded to the first tender but did not get back the E.M.D deposited with the first tender.

The original Demand Draft / Pay Order against tender fees should be submitted physically

to the Office of J. K. College, Purulia, P.O. & Dist. – Purulia, PIN-723101 on or before **14.12.2016 at 2 pm.** Last date of submission - **12.12.2016 at 2 pm.** Bid opening time - **14.12.2016 at 3 pm.**

1.5 This tender document is not transferable.

1.6 The categories of items and quantity indicated in the Tender Document are tentative. J. K. College, however, reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the J. K. College and availability of funds without assigning any reasons.

1.7 The bidder should indicate specifically the Basic Price, Taxes/Excise duty, other duties (if any), and levies chargeable quantitatively against each item. No additional information will be entertained after due date. J. K. College may reject bids if they do not carry such information separately, specifically and quantitatively

1.8 The tender should be submitted in two cover system (electronically) as defined in eTender Participation system: (a) Technical Bid (b) Financial Bid.

1.9 An envelope (c) containing the Demand Draft should reach the Office of J. K. College on or before the date of submission.

1.10 The Company shall be able to deliver the required items within 7 days of the receipt of order. The time frame for completion of entire project is 15 days from the date of placement of P.O.

1.11 The bidder should clearly indicate the availability of service and maintenance facilities at Purulia for the items quoted.

1.12 The above mentioned details particularly the Sales Taxes/excise duty/VAT, any other duty, if not quoted properly, the bid can be cancelled.

1.13 The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only (₹).

1.14 The bidder (Technical Bid) must submit along with the copies of OEM license or authority from the manufacturer

1.15 J. K. College reserves the right to reject any or all tenders without assigning any reason whatsoever.

1.16 No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing.

1.17 All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.

1.18 On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the J. K. College reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the J. K. College will be at liberty to make purchases through other sources.

1.19 Payment of bill will be made through by crossed account payee Cheque only after delivery and successful installation of each of the items.

2. The bidder shall bear all costs associated with the preparation and submission of its Bid, including the cost of presentation for the purpose of clarification of the bid, if so desired by the College and the College will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering Process.

3. Clarification of Tender Document

A prospective bidder requiring any clarification of the Tender Document may notify the client in writing at the College's mailing address jkcp.1948@gmail.com. The College will respond in writing (preferably through e-mail) to any request for clarification of the Tender Document, received not later than 03 working days prior to the last date for the receipt of bids prescribed by the College.

4. Amendment of Tender Document

4.1 At any time prior to the last date for receipt of bids, the client may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender Document by an amendment.

4.2 The amendment will be displayed on the web site of the College at least three working days prior to the opening of technical bid.

4.3 In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the College may, at its discretion, extend the last date for the receipt of the Bids.

5. Language of Bids : The bids prepared by the bidder and all correspondence and documents relating to the bids exchanged by the bidder and the College, shall be written in English language.

6. The bidder should have the following qualifications for bidding:

- a. Shall be registered in India
 - b. Shall have OEM authorisation or channel partners/ service providers, authorised distributors / dealers / resellers
 - c. Shall have been in existence for not less than three years.
 - d. Shall be having sufficient experience and expertise in the relevant field
 - e. Shall have experience of supplying orders for Govt. Deptt./ PSU/College etc. for more than 3 years and shall have PAN/TAN number, Sales tax/VAT registration. It is not blacklisted by any Ministry/ Department of the Government of India or any PSU or Govt. of West Bengal or any other organization.
7. Delivery Schedule: The Company shall be able to deliver the required items within 7 days of the receipt of order. The company shall adhere with all seriousness to the time schedule provided by the J. K. College, Purulia. Delivery/Installation is to be done at Purulia
8. Warranty : All the products supplied by vendor should be specified and must carry minimum one year comprehensive warranty (or as prescribed in schedule) and all warranty support should be onsite
9. The products asked for should be of very high standard and of mentioned brand
10. Liquidated Damages : The Company shall be liable to indemnify the J. K. College in all respects and meet and pay off the litigation expenses and all the liabilities including damages, sums etc. arising out of and as a consequence of the negligence, deficiencies, mistakes, lapses, delays etc. in the execution of the various jobs and the services provided.
11. The company should ensure quick back up response in case of equipment failure which should be replaced if needed within 48 hours of the distress call.
12. Payment: There is no provision for making advance payment to the Company. Payment will be made after vendor submits the Job completion report signed by our inspection committee.
13. Purchase Order: The purchase order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject to availability of fund of the required items. The quantity shown is tentative and may increase or decrease.
14. The time frame for completion of entire project is 15 days from the date of placement of P.O.
15. Prices quoted by the vendor should be firm during the entire duration of project contract.

16. All good/equipments/installation services must be strictly of the approved specification in terms of quality, description and specialization, any variation will lead to automatic rejection of the order and no liability will accrue to us for such rejection.

17. Vendor should give a written guarantee of at least one year (or as prescribed in schedule) onsite support of equipments & services.

(Dr. Santanu Chattopadhyay)
Principal

Annexure - 1

Items in Details

Sl. No.	Item with Description	Qty
1.	<p>Desk top Computer : HP / LENOVO / DELL Intel Core i5 6th Gen., 8 GB DDR4, HDD 500GB / 1 TB, HD Graphics, Gigabit LAN, DVD Writer , HD Realtek Audio with internal Speaker, Micro Tower Form Factor, Windows 8.1 Pro. / Windows 10 Pro., 18.5 inch LED Monitor. Warranty 3 years onsite</p>	1
2.	UPS 600VA : APC / Microtek / iBall	1
3.	Speakers : iBall MJ BT 54 5.1 / F & D F3000U 5.1	1
4.	<p>Projector : EPSON W575 / EB-535W OR VIVITEK E751HT Warranty atleast 1 year(s) onsite</p>	1
5.	Projector Mounting Bracket : Wall Mounting Adjustable bracket extendable upto 6 ft.	1
6.	<p>Interactive Board (At least 6ft. X 4ft.) : Cybernetyx EyeRIS interactive kit for white board converts normal white board to interactive OR Cybernetyx IntelliSpace interactive kit for white board converts normal white board to interactive Warranty atleast 1 year(s) onsite</p>	1
7.	Video Conferencing Camera (with digital Zoom and Capable of Multi point Video and Audio interaction and recording): Logitech / People Link	1
8.	Lapel / Collar Microphone and cordless Microphone with full set (Ease in use)	1